



Instructions:

Delaware Microsoft DigiGirlz 2021 Event Required Forms & Waiver

- Review and Read this document in full.
- **Upload the printed, completed, signed, scanned, and uploaded into the Registration Form** accessible at <https://digiknow.dti.delaware.gov/pages/DigiGirlz/2021/>
- Keep a copy of the signed forms for your records.

In order to complete your application and to participate in the event, you and your parent/guardian need to review and return the “Signature Page” and the Delaware and Microsoft Partnership Event Participation and Confidentiality Agreement of the DigiGirlz forms. Your application for the DigiGirlz Event will not be fully completed until we have received the “Signature Page” form and the Delaware and Microsoft Partnership Event Participation and Confidentiality Agreement from you. We suggest that you read and review this document in full, and complete and return the “Signature Page” form and the Delaware and Microsoft Partnership Event Participation and Confidentiality Agreement immediately, but no later than **April 30, 2021**.

The Delaware DigiGirlz Event acceptance will be determined on a first-come-first-serve basis of receipt of the completed forms, **with consideration given to the information provided in your application**. We cannot guarantee you a spot at the event if you do not submit completed forms before the Delaware DigiGirlz Event fills to capacity. If you turn in your forms after all the seats have been filled, you will be placed on the waitlist.



Registration ends **April 30, 2021**

State of Delaware Event Letter and Acknowledgement

Dear DigiGirl:

In response to the pandemic, this will be the first-ever online only Delaware DigiGirlz Event! For the duration of your DigiGirlz Event, you will be permitted to participate in different online Microsoft and partner groups, work locations and products under the direction of the Delaware DigiGirlz Coordinators. The scope of your activities while participating in this event are limited to the discussions, presentation, demonstrations and hands-on learning sessions as determined appropriate by the Delaware DigiGirlz Coordinators.

Nothing in this arrangement shall be construed as creating an employer-employee relationship between you and Microsoft, the State of Delaware, or its partners. You will not be providing Microsoft, the State of Delaware, or its partners with any service and will, therefore, not receive any form of compensation or benefits.

Please recognize that you will be required to sign an Event Participation Agreement prior to participation in the Delaware DigiGirlz Event. Please consult with me as your local Delaware DigiGirlz Coordinator if you have any questions as to what comprises confidential or proprietary information.

As recognition and acceptance of the terms of your permitted participation in the Delaware DigiGirlz Event, please sign and return the "Signature Page" and Delaware and Microsoft Partnership Event Participation and Confidentiality Agreement as soon as possible and retain a copy for your records.

Sincerely,

Claudette Martin-Wus

Claudette.Martin-Wus@delaware.gov
Delaware DigiGirlz Coordinator
Delaware Department of Technology and Information



Registration ends **April 30, 2021**

State of Delaware Event Letter and Acknowledgement

I. In order to participate in this Microsoft event, I, and my parent, agree to the following:

- As a participant, unless directed by the event and program coordinators, I will not audio or record this event. I will not capture any pictures (i.e. screen shots).
- Non-public information made available at this event is strictly confidential, and its re-distribution is prohibited.
- All information presented at this event represents the current views of Microsoft, but is otherwise presented “as is” for informational purposes only.

_____ *(Student/Participant Initial)* _____ *(Parent/Guardian Initial)*

II. I, and my parent, acknowledge that this is an online program, and therefore:

- We understand that the Participant’s (my child) image/likeness, name, and information will be shared during the Program and may be viewable to the instructor and other participants via photo or live video during the class. The Participant has my consent to attend on these terms.

_____ *(Student/Participant Initial)* _____ *(Parent/Guardian Initial)*

- We understand that the event organizers may provide an anonymous survey link for the Participant (my child) to provide feedback about their experience and that my child is under no obligation to complete this survey. The event organizers will receive deidentified survey results that will be used for future event planning purposes. The survey results will not be used to advertise or market to the participants. I give my consent for the event organizer to process the survey responses should my child complete the survey.

_____ *(Student/Participant Initial)* _____ *(Parent/Guardian Initial)*

- We understand that the event organizers may provide resource materials for other cyber security opportunities. I give my consent for the event organizer to provide resource materials to my child.

_____ *(Student/Participant Initial)* _____ *(Parent/Guardian Initial)*



Registration ends **April 30, 2021**

The State of Delaware, Microsoft, and its partners are committed to providing an outstanding Delaware DigiGirlz experience at the virtual Delaware DigiGirlz Event. Our Event is a privilege; and is designed to introduce young women to the field of science, technology, engineering, and mathematics (STEM) and its numerous career paths.

Attendees are expected to behave appropriately and promote a safe, fun, and healthy environment through productive participation. The staff will use a positive approach to discipline and will seek parental/guardian support to resolve behavior issues and to encourage positive behavior. Participants who remain disruptive after consultation with the parents will be dismissed from the Delaware DigiGirlz Event. Please review and sign the Code of Conduct, indicating that you and your daughter fully understand the expectations.

As a DigiGirlz Event attendee, I will:

- Show respect to other participants and treat them as well as I would like to be treated.
- Show respect to staff, instructors and escorts; and cooperate fully with their instructions.
- Respect the rights and beliefs of others and treat others with courtesy and consideration.
- Communicate in an appropriate manner, which means I must not use foul language or gestures, harsh words or tone of voice.
- Conduct myself responsibly. I understand that horseplay, unwelcome teasing or other unkind behaviors are not allowed.
- Use program equipment, supplies, and facilities properly; and be respectful of the property of others.
- Be fully responsible for my actions and understand that irresponsible behavior will result in dismissal from the Event.

Microsoft DigiGirlz 2021 Signature Sheet - DigiGirlz

Signatures Corresponding to DigiGirlz Observer Letter: I have read the Observer Letter and agree to the terms thereof and give my express consent to the execution below. I further warrant that I will not revoke such consent.

Participant's (Student/Attendee) Name (Print)

Date

Signature of Student/Participant

Consent of Parent or Guardian (*Applicable if Signatory is under 18*): I have read the foregoing letter and agree to the terms thereof and give my express consent to the execution above. I further warrant that I will not revoke such consent.

